

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: Thursday 3 November 2016
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Pip Ridout, Warminster West
Cllr Andrew Davis, Warminster East (Chairman)
Cllr Keith Humphries, Warminster Broadway (Vice Chairman)
Cllr Christopher Newbury, Warminster Copheap and Wyllye
Cllr Fleur de Rhé-Philippe, Warminster Without

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00pm
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 5 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 8 September 2016 (<i>copy attached</i>).</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements (<i>Pages 11 - 18</i>)</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <ul style="list-style-type: none"> • Our Community Matters • Warm and Safe 	7.10pm
<p>6. Updates from Partners (<i>Pages 19 - 34</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Dorset & Wiltshire Fire and Rescue Service ➤ Warminster and Villages Community Partnership ➤ Town and Parish Councils Nominated Representatives <p>Some written updates have been received and are included in this agenda.</p>	7.20pm
<p>7. Local Youth Network Update and Youth Activities Grant (<i>Pages 35 - 38</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	7.30pm
<p>8. Wiltshire Citizens Advice</p> <p>Suzanne Wigmore, Chief Executive, will give an update to the Area Board about the CAB service in Wiltshire and Warminster.</p>	7.40pm
<p>9. Cornerstone, Warminster</p> <p>Geoff Samways to provide an update to the Area Board about the support that Cornerstone offers in Warminster and the surrounding villages.</p>	7.55pm

10.	Warminster & District Food Bank	8.05pm
	Margaret MacDonald will inform the Area Board regarding the service they provide in Warminster & surrounding villages.	
11.	Community Area Transport Group (<i>Pages 39 - 52</i>)	8.15pm
	To receive an update from Cllr Andrew Davis.	
12.	Warminster Regeneration Working Panel	8.25pm
13.	Health and Wellbeing Panel (<i>Pages 53 - 56</i>)	8.35pm
	<ul style="list-style-type: none"> • Update • Appointment of Carers' Champion • Approve expenditure 	
14.	Area Board Funding - Community Area Grants (<i>Pages 57 - 66</i>)	8.45pm
	To consider applications for funding from the Community Area Grants Scheme.	
15.	Urgent items	
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
16.	Future Meeting Dates	9pm
	The next meetings of the Warminster Area Board will be on:	
	<ul style="list-style-type: none"> • 5 January 2017 – Warminster Civic Centre • 2 March 2017 – Warminster Civic Centre • 20 April 2017 - TBC 	

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: 8 September 2016
Start Time: 7.00 pm
Finish Time: 8.10 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Pip Ridout, Cllr Andrew Davis (Chairman), Cllr Keith Humphries (Vice Chairman),
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Jacqui Abbott (Community Engagement Manager)
Janette Bowra (Local Youth Facilitator)

Town and Parish Representatives

Warminster Town Council (Heather Abernethie, Sue Fraser)
Chitterne Parish Council (Mike Lucas)
Longbridge Deverill and Crockerton Parish Council (Caroline Sowyer)

Partners

Warminster & Villages Community Area Partnership

Total in attendance: 17

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Barry Pirie (Associate Director People & Business) • Inspector Brain (Wiltshire Police) • Bill Parks (Head of Local Highways)
3.	<p><u>Minutes</u></p> <p>The following amendments were made to the Minutes:</p> <p>To include the names of Town & Parish representatives who were present at the meeting.</p> <p>Under item 9 the word Facebook should be capitalised.</p> <p>Item 18 should read 'To note the minutes of the CATG meeting'.</p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record subject to the amendments above.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements contained in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire Online Programme • Mental Health Awareness Raising • Helping Wiltshire Council meet the challenges ahead • Army Basing Programme
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>

Police

An update was included in the agenda and a video was shown which outlined the new community policing model and can be accessed below.

<https://www.youtube.com/watch?v=CGIZJR9unt4&feature=youtu.be>

Warminster & Villages Community Partnership

Len Turner gave an update on the successes of the Warminster Community Hub. Len Turner thanked Warminster Town Council and the Warminster and Villages Development Trust for their grants and the free use of the premises. The hub had been run by 23 volunteers contributing over 3000 hours of their time and 6555 people had visited the hub. The hub provided a number of free and chargeable services.

Warminster Town Council

An update was included in the agenda. A further update was provided noting that the Town Council had received a decision from Wiltshire Council on the neighbourhood plan and a referendum would be held by the end of the year.

7. Local Youth Network Update and Youth Activities Grant Applications

Janette Bowra (Local Youth Facilitator) gave an update on recent actions. Janette had been visiting local groups and clubs to develop an ongoing list of positive activities and to promote funding. The positive activities list would be ongoing and updated accordingly, currently ideas were being put together on how best to distribute/ inform youths of the list.

Flyers and posters had been developed to promote the LYN and those present at the meeting were encouraged to take copies away with them.

The summer months had been quiet due to the holidays, although, a meeting had been arranged with schools in the area to try and encourage youths to get involved and meet stakeholders to gather more interest in the LYN.

8. Health & Wellbeing Group

Cllr Humphries introduced the item and gave an update.

Nominations were sought for the appointment of an older people's champion.

It was noted that support for the older people's champion was coming from Health Watch who had provided training and DBS checks. Cllr Humphries and the Community Engagement Manager would also be providing ongoing support.

A proposal to change the name of the Health & Wellbeing Group to the Health &

Wellbeing Panel was put forward.

The Members of the Area Board were asked to agree the core Membership which included:

Len Turner (WVCP)
Babs Harris (Alzheimer's Support)
Dr Lindsay Kinlin (Avenue Surgery)
David Reeves (Patient Participation Group)
Keith Humphries (Area Board rep)
Francis Bullinger (OP Champion)
Sue Fraser (Town Council)
Rosie Eliot (MS Centre)
Stephanie Stokes-Stevens (Resident)

Currently the panel was reviewing the results of a survey, carried out by the Warminster & Villages Community Partnership, on the community's needs, and it was recognised that transport had been the main issue.

It was also noted that many projects were in the pipeline including dementia and loneliness projects.

Resolved

- 1. To appoint Francis Bullinger as the Older People's Champion and Cllr Humphries as the co-opted Older People's Champion.**
- 2. To Change the name to the Health & Wellbeing Panel**
- 3. To appoint those listed to the core membership of the panel.**

9. South Western Ambulance Service NHS Foundation Trust

The Chairman introduced and welcomed Julia Doel and her colleagues from the South Western Ambulance Service NHS Foundation Trust who were attending to explain and demonstrate how to use a defibrillator.

Julia Doel explained why it was important for communities to have ready access to a defibrillator and stated that she was available to advise communities how to acquire a defibrillator and how one operated. There were a number of ways to purchase a defibrillator from specialist providers together with various loan schemes to help with the purchase. Defibrillators were also available from the Ambulance Trust to loan for 4 years. It was recommended that all portable defibrillators be registered with the Ambulance Trust and ideally should be checked at least once a week but ideally on a daily basis.

A demonstration of how to use a defibrillator was given.

	<p>Julia Doel encouraged communities to consider acquiring a defibrillator and she was available to give advice at Julia.doel@swast.nhs.uk</p> <p>It was noted that 8 of the Warminster villages currently held defibrillators which had all been supplied by the Ambulance service.</p> <p>On behalf of the meeting, the Chairman thanked the presenters for their presentation and demonstration of a defibrillator.</p>
10.	<p><u>Warminster Regeneration Working Group</u></p>
	<p>Cllr Humphries gave an update noting that the spatial planning team were in talks with stakeholders and potential investors.</p>
11.	<p><u>Area Board Funding - Community Area Grants</u></p>
	<p>The area board considered the following applications seeking 2016/17 Community Area Grant funding:</p>
	<p>Decision</p>
	<p>Friends of WCR was awarded £5000 towards an outside broadcasting vehicle for outreach projects.</p>
	<p>Reason - The application met the Community Area Grants Criteria 2016/17.</p>
	<p>Decision</p>
	<p>Cross Keys Corsley was awarded £1000 towards a kitchen cooker and hearing loop.</p>
	<p>Reason - The application met the Community Area Grants Criteria 2016/17.</p>
	<p>Decision</p>
	<p>Warminster Athenaeum Trust was awarded £500 towards a community toilet scheme.</p>
	<p>Reason - The application met the Community Area Grants Criteria 2016/17</p>
12.	<p><u>Road to Rio</u></p>
	<p>Jacqui Abbott, Community Engagement Manager, gave a presentation on the Big Pledge – Road to Rio. It was noted that the whole programme was a great success; Warminster had a total number of 58 participants sign up who travelled over 18,000km.</p>
13.	<p><u>Urgent items</u></p>
	<p>There were no urgent items.</p>
14.	<p><u>Future Meeting Dates</u></p>
	<p>The Chairman thanked everyone for their attendance. The next meeting would be held on the 3 November at the Warminster Civic Centre.</p>

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Agenda Item 5.

Warminster Area Board will be holding the “Our Community Matters” event on Tuesday, November 22, 2016 from 6:30 PM - 9:00 PM, Warminster Civic Centre

The event is by invitation, please contact Jacqui Abbott, Community Engagement Manager if you would like to attend this event and have not yet received an invitation. All attending must sign up and will choose a themed table in which they wish to participate.

What has changed in the Warminster area over the last two years?

A brand new report on the issues affecting our community will be presented and you will have a chance to shape how we respond. The Community Area Joint Strategic Assessment will cover local issues across health and wellbeing, community safety, the economy, transport, the environment, housing, older people, children and young people and culture. The assessment will allow us to see what has changed since 2014 and decide what needs to change over the next two years.

Are you shaping the future of our community?

This evidence will help us decide how we can deliver local projects to address local challenges and we want to hear your views on how we can, together, make the Warminster community area a better place to live in, work in and to visit.

Please come and join us

Attendance is by invitation to ensure we have a mix of people and organisations in the room to inform decisions and identify actions to tackle the issues facing the area. Our community really does matter and I do hope you can come along and influence what happens in the future.

Andrew Davis
Chair, Warminster Area Board

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Do you want to live in a warm and damp-free home?



We give free and impartial advice on:

- heating grants, systems and controls
- draught proofing and insulation
- issues with damp and condensation
- understanding fuel bills
- switching energy suppliers and fuel tariffs to keep bills affordable
- help with fuel debt
- available grants and schemes
- Priority Services Register referral
- Warm Home Discount and winter fuel payments
- benefit entitlement

Also ...
fire safety checks
for eligible customers



Ring Warm & Safe Wiltshire on:
0300 003 4575

Energy advice can be given through home visits as well as by phone



Warm and Safe Wiltshire can offer free and impartial energy saving advice. Call us today or email warmandsafe@wiltshire.gov.uk

Warm & Safe Wiltshire is a commitment from Wiltshire Council and Wiltshire Fire & Rescue Service, in partnership with the Centre for Sustainable Energy. Read more at www.warmandsafewiltshire.org.uk

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Would you be at risk during a power cut?



Do you or a member of your household:

- receive state pension
- rely on electricity for medical or mobility equipment
- have a hearing or visual impairment
- have a disability
- have a long term health condition

If yes to any of the above, why not sign up to the **free Priority Services Register** and benefit from:

- Assistance, extra support and a direct number to call in the event of a power cut
- Warning of any planned interruptions to your supply
- Advice for how to be prepared for a power cut and what to do in the event of one
- Help from British Red Cross and other charities in the event of a power cut

Ring Warm & Safe Wiltshire on:

0300 003 4575

We can also help with energy advice



Sign up for the PSR today at www.warmandsafewiltshire.org.uk/psr

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Claim £140 off your winter electricity bill



The **Warm Home Discount*** is a scheme offered by many fuel suppliers to provide £140 rebate to low income households.

To find out if you are eligible and to make an application get in touch with **Warm & Safe Wiltshire** today.

*Not to be confused with the Winter Fuel Payments



Ring Warm & Safe Wiltshire on:
0300 003 4575

We can also help
with energy
advice



Contact us online www.warmandsafewiltshire.org.uk/contact

Warm & Safe Wiltshire is a commitment from Wiltshire Council and Dorset & Wiltshire Fire and Rescue Service, in partnership with the Centre for Sustainable Energy. Read more at www.warmandsafewiltshire.org.uk

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October 2016

Warminster Area Board Report

Hello and welcome to your Community Policing report.

The Community Policing Team (CPT) model will be rolled-out across Wiltshire Police this autumn, starting with the county of Wiltshire on 17 October 2016 and followed by Swindon on 7 November 2016.

This follows a successful trial of the new model in Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere. I would like to thank everybody within the community for assisting us during this pilot and providing us with the feedback to enable the continued development of this new model. The structure and ways of working have developed over the last year and this is down to our continued review and also listening to the feedback from our partner agencies and community and this has enabled us to arrive where we are today. We are keen to also improve where possible and so this process will continue and I look forward to future evolutions.

CPT combines Neighbourhood Policing, Response teams and Local Crime Investigators so there is a “one team” approach to community policing. It means there is a bigger team of officers and police staff available to attend incidents and improves communication between teams and departments. It gives the public a better service because issues can potentially be resolved at the first point of contact (101 and 999 call-takers) and provides them with a named officer/police staff member who they will be able to keep in touch with during the investigation. It also encourages officers and staff to take more “ownership” of cases.

There will be seven Community Policing Teams: Swindon North, Swindon West, Swindon South, Wiltshire North, Wiltshire West, Wiltshire East and Wiltshire South.

Each Community Policing Team will be overseen by a Superintendent and will have an Inspector and a Deputy who directly lead that Community Policing Team. The team will be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Specials Constables.

We will be engaging with the public as the force wide roll-out commences and will welcome feedback about the new model. Please speak to your local officers to find out more or provide feedback, which you can also do at feedback@wiltshire.police.uk. You can also find out more, including videos and infographics explaining the new model, on our website <http://www.wiltshire.police.uk/information/community-policing-pilot>

COMMUNITY MESSAGING

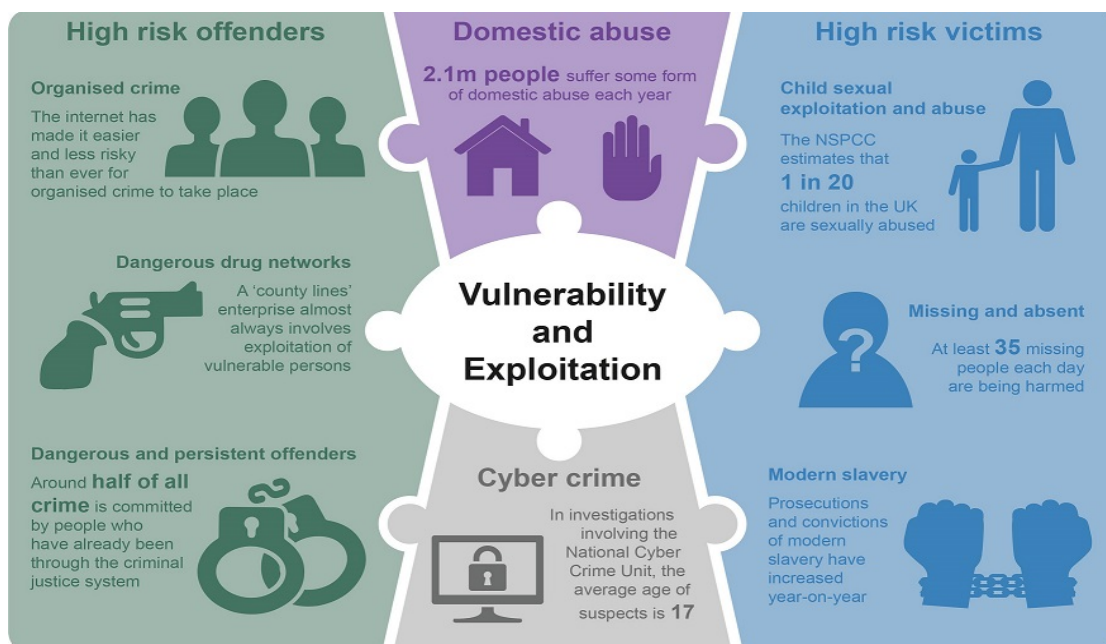
We have been talking a lot publically about Community Messaging over recent months and I have included the link below and would continue to encourage you to spread the message to your communities, encouraging as many people as possible to sign up. We have seen a 20% growth over the recent months and this is to be commended and I want to say thank you for this and the work you have done within your communities to assist us in getting the key messages out there to the right people at the right place at the right time. Please help us take this even further. We are continually reviewing the content of our messages, so if there is any feedback for us, please let us know.

<https://www.wiltsmessaging.co.uk/>

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



CURRENT EXCEPTIONS, SERIES and LOCAL CRIMES

Crime Exceptions are the volume of crime that exceeds the levels we would expect over a specified period. This is based on evaluation of data, over like to like periods historically.

All crime types were below average and well within the limits that we would expect to see, throughout the month of September.

There have been no reports of Dwelling Burglary within the Warminster area, there was one report of an attempted burglary, whereby an unknown person has attempted to jemmy the door of a property within Scotland, Horningsham. No entry was gained to the property, and nothing was stolen.

We have received several reports of Criminal Damage by way of graffiti, being caused to equipment in the skate park at Warminster Town Park. Enquiries are still ongoing in relation to this, however our local officers have increased their high visibility patrols.

The new combined Warminster Rural and Warminster Town Neighbourhood Tasking Group meeting was held on the 7th September, at Bishopstrow Village Hall.

The priority set for Warminster Town is for cycling on a pavement. This priority is being addressed by the local Police Community Support Officers.

The priority set for Warminster Rural is in relation to patrols for rural crime.

A number of points were raised specifically around rural crime, and this has been set as a priority. Can I please stress, that the patrols conducted by officers are determined by our identified threats, harms and risks, therefore if crime is not reported via 101 we are not aware that they are happening.

A number of questions were raised in relation to Farm Watch, and whether or not this still operates. Pc Marc Jackson, the rural crime officer has provided the following update :

The Watch Schemes were put under Community Messaging, this includes farm watch and horse watch last year. All members of the schemes were written to by the force and informed. The previous text system is no longer used, as it has been replaced by Community Messaging, however feedback from the rural communities suggests that they are not engaging with this. In compromise Pc Marc Jackson has created a facebook group, where alerts (similar to the text scheme) can be sent out, to assist the local keepers and farmers. If you are interested in joining this facebook group please contact Pc Marc Jackson at Marc.Jackson@wiltshire.pnn.police.uk .

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

Community Coordinator Pc 2446 Charly Chilton : charlotte.chilton@wiltshire.pnn.police.uk

Deputy Sector Head Ps 1801 Louis McCoy : louis.mccoy@wiltshire.pnn.police.uk

Sector Head Insp 2517 Brain : james.brain@wiltshire.pnn.police.uk

Police Communication

In an emergency call 999

Call 999 if you need an immediate response because :

- A crime is in progress
- You or someone else is injured or there is a threat to life
- A serious road traffic collision has taken place
- Violence is being used

Call 101 to :

- Report a crime or issue that does not require an immediate emergency response
- You would like to speak to your local officer (you can also do this via e-mail)
- To provide information about an issue in your community

Visit a Police Station

Crimes and Road Traffic Collisions can be reported at our Enquiry Office at Trowbridge Police Station, Polebarn Road, Trowbridge. Their opening hours are Monday to Friday 8.30 am to 5.30 pm, Saturday 9 am to 1 pm. The office is closed on Sundays and Bank Holidays.

Stop a Police Officer or PCSO

Although unable to take crime reports on the street, our officers are always happy to receive information and give advice.

E-mail

Your local officer can be contacted by e-mail on the address at the top of this report. Alternatively you can e-mail the central inbox, and your request will be allocated accordingly. The central inbox is CPTTrowbridgeWarminster@wiltshire.pnn.police.uk
We are unable to take crime reports via e-mail.

Website

There are a number of online forms that can be used to pass information, on the Wiltshire Police website : www.wiltshire.police.uk

Crimestoppers

You are able to pass information or report matters anonymously, there is also a lot of information and security advice available on this website. www.crimestoppers-org.uk or 0800 555 111.



Warminster Area Board Report, 5th November 2016

Dorset and Wiltshire Fire and Rescue Service has now been functioning for 6 months.

Work is still progressing in aligning IT systems, this will take a large period of time.

Cold weather is approaching and I would like to direct attention to information available on the website:

<https://www.dwfire.org.uk/safety/safety-at-home/chimney-safety/>

Chimneys should be swept:

- At least once a year when using smokeless fuels
- At least once a year when using bituminous coal
- Every three months when burning wood
- Once a year when using oil
- Once a year when using gas

<https://www.dwfire.org.uk/safety/road-safety/winter-driving-checklist/>

Make sure that you have an emergency kit in your car. This should include:

- Ice scraper and de-icer
- Warm clothes and blankets – for you and all passengers
- Torch and spare batteries – or a wind-up torch
- Food and a flask with a hot drink
- Any medication you need to take regularly
- Boots
- First aid kit
- Jump leads
- A shovel
- Road atlas
- Sunglasses (the glare from winter sun can be dazzling)
- Car charger for your mobile phone



Fire Calls for Warminster Fire station;

July

Category	Warminster
False Alarm	9
Fire	7
Other	
Special Service	3
Total	19

August

Category	Warminster
False Alarm	24
Fire	6
Other	
Special Service	3
Total	33

Sept

Category	Warminster
False Alarm	21
Fire	1
Other	
Special Service	2
Total	24

Availability of RDS appliances;

July

	Appliance	
% Available	KT45P1	100%
% Available	KT45P2	66.48%
% Available	KT45N3	100%

Aug

	Appliance	
% Available	KT45P1	99.87%
% Available	KT45P2	51.44%
% Available	KT45N3	98%

Sept

	Appliance	
% Available	KT45P1	100%
% Available	KT45P2	67.33%
% Available	KT45N3	100%

The “Difficult Hours” for On-Call cover tends to be 0700 to 1800hrs weekdays, and weekends from 1800hrs Friday until 1800 hours Sunday.

Warminster Fire Station also have a number of personnel that assist the fire service through community work and assisting to put appliances on the run elsewhere in the service. This has an impact on the second appliance availability.

Working with the Station Commander I will be recruiting more staff. Currently there are two persons interested in joining. These people are working through the recruitment system. It will take a number of months for their presence to be seen on the appliance. Vacancies are currently advertised on the new service website at <http://www.dwfire.org.uk/>.

Community Contact Work

By the time of this Area Board the station will have had an open evening to help with carnival festivities. Many attractions and safety messages will have been promoted at this event including cooking safety, driver safety and the promotion of Safe and Well visits.

The personnel also play a key role in Salamander course and Safe drive Stay Alive initiatives.

<http://www.dwfire.org.uk/education/youth-engagement-programmes/salamander/>

A Safe and Well visit is available and is **FREE** and normally last about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan



- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support you may need if necessary

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Jason Moncrieff

District Commander Warminster, Mere & Tisbury

Email: jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 07774 41393

Partner Update for Warminster Area Board

Name of Partner: Horningsham Parish Council

Date of Area Board Meeting: 3rd November 2016

Headlines/Key Issues:

- Play area project awarded Community Landfill grant of £4000. Parish Council partnership working with Longleat estate to find a solution to the required match funding.

Projects:

- Parish Plan Working Group analysing the data received from the community consultation and moving on to identify if further data is required. If there are any gaps in the data or if there are any groups not represented and how the Data will be presented in the final Parish Plan.

Future Events/Dates for the Diary:

- Date of the next meeting is the 1st December 2016 at Horningsham Village Hall. It will start at 7.30pm. All are welcome to attend.

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Partner Update for Warminster Area Board

Name of Partner: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: 3rd November 2016

Headlines/Key Issues:

- The Parish Council discussed the Department for Communities and Local Government consultation and informed the clerk that it supported Jane Scott and the National Association of Local Councils thoughts that this will cause some concerns for some Towns and Parishes. Towns and Parishes receive no government money and are accountable to their residents and therefore, the level of precept should be decided locally and not by government. As far as a referendum is concerned, this would impose extra costs on the Town or Parish that chooses to have one, putting additional pressure on the precept. Capping of Town and Parishes is not acceptable.
- Maiden Bradley Parish Council clerk wins Society of local Council Clerks award: for outstanding contribution to the clerk's profession.

Projects:

- The speed indicator poles are now in situ and the clerk has informed the SID Administration Team that Maiden Bradley is ready to go live with the project.
- Emergency Plan reviewed and updated to prepare the community ready for the winter months.
- Councillor Sebastian Seymour to lead a steering group in the preparation of a Village/Parish Design statement.

Future Events/Dates for the Diary:

- Community Defibrillator training taking place on the 21st November 2016 7.30pm at Maiden Bradley Memorial Hall
- Date of the next full council meeting will be Tuesday 8th November 2016; the meeting will start at 7.30pm. All are welcome to attend.

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Partner Update for Warminster Area Board

Name of Partner: Warminster Town Council

Date of Area Board Meeting: 3rd Nov 2016

Headlines/Key Issues:

- Neighbourhood Plan Referendum to be held on 10th November.
- Town Clerk to retire on 7th April 2017. Closing date for applications 25th November, interviews w/c 12th December.
- Remembrance parade and service, 3pm, Sunday 13th November.
- Christmas brochure being distributed w/c 14th November.
- Christmas Market and Christmas Lights switch-on, 26th November.

Projects:

- Asset transfer of the Town Park awaiting completion.
- Friends of Warminster Park working with young people on future Skatepark Project.
- Schools being invited to plant flowerbeds in the park.
- Grant being sought for renovation of tennis courts in the park.

Future Events/Dates for the Diary:

- **16th November: Movie Matinée – Our Kind of Traitor** From the novel by John Le Carre, starring Ewan McGregor as Perry, who holidays with his girlfriend (Naomie Harris) in Marrakesh where they are befriended by a man involved in the Russian mafia. Damian Lewis also stars as the MI6 agent Perry involves in this gripping spy drama.
- **14th December: Movie Matinée – Love and Friendship** Adapted from Jane Austen's novella "Lady Susan", this stars Kate Beckinsale as the recently widowed Lady Susan Vernon who, with a trail of scandal behind her, arrives to stay with her estranged in-laws in the country where she torments a young admirer and plots to marry off her meek daughter to a wealthy fool.

- **Regular events at the Civic Centre** (lists available at reception or check website www.warminster-tc.gov.uk for more information):

Mondays

Weekly: Tumbletots; Zumba Gold; Weightwatchers

Fortnightly: U3A Singing for Wellbeing

Monthly: Wiltshire Wildlife Trust (April–October)

Tuesdays

Weekly: Pilates; Warminster and District Stroke Club

Fortnightly: Age UK Fitness and Friendship Club

Monthly: Blood donors

Wednesdays

Weekly: Yoga; Zumba; Rock choir (starting 21st September)

Monthly: Film matinées; U3A monthly meeting

Thursdays

Weekly: Pilates; Karate; Sequence dance

Fridays

Weekly: Zumba Gold



Area Board Update - October 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Healthwatch Wiltshire would like to learn more about how well discharge processes are working for you or the person you care for

Hospital discharge is a big topic in the news. We hear nationally about people being discharged from hospital too soon, delays if appropriate care in community settings is not available, and people being discharged without their individual needs and those of their unpaid carers being taken into account.

But what's the Wiltshire story? Healthwatch Wiltshire want to hear the experiences of patients and their unpaid carers when they are transferred between health and care settings (e.g. from an acute hospital to a community hospital or a care home, or back to their own home). We want to hear from Wiltshire people who have been discharged from hospital in the last 12 months, or the friends or relatives who care for them. We also want to talk to people who have used intermediate care beds in nursing homes as an alternative to going into hospital or on the way home from hospital.

As well as visiting care locations to talk to people about their discharges being planned, we have produced a questionnaire that can be accessed online or in hard copy. The questionnaire can be found here <https://surveys.wiltshire.gov.uk/snapwebhost/s.asp?k=146712036662> or paper versions can be requested from the Healthwatch Wiltshire office. We are offering one-to-one conversations on the phone or in a person's own home, if they would prefer. Would you be able to share any experiences with us?

Feedback on Your Care Your Support Wiltshire

This is an information website about Adult Social Care, and a directory of local providers in Wiltshire of services that support people's health and social care. It is produced in partnership between Wiltshire Council, Wiltshire CCG and Healthwatch Wiltshire, and is also informed by interested stakeholder groups in the voluntary sector.



www.yourcareyoursupportwiltshire.org.uk

We continue to go through the oldest entries in the directory to delete out-of-date or 'uncontactable' entries. If you fund, support or regularly use services in the area, please let us know if we're missing the local group or voluntary sector organisation that you expect to find in the directory. Healthwatch Wiltshire are producing printable Guides about care and support services in each community area by Area Board, with the help of their Health & Wellbeing Groups. We have also worked with Wiltshire Centre for Independent Living (CIL) on new content as part of their #MakeSomeoneWelcome campaign which supports local groups to open doors into the community for disabled and older people.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk



Mental Health & You

1st November 2016 at City Hall, Salisbury

Keynote Speaker: Karen Turner, Director of Mental Health, NHS England

Speakers, Q&A session, Exhibition Stands and Workshops

Free event – closing date for bookings is 14th October.

Contact us or go to our website to register.

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Report to Warminster Area Board
Date of meeting 3rd November 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Applicant	Amount requested	LYN Management recommendation	Group
Bowman of Warminster	£826.88	TBC 1 st November 2016	

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2016/17 Warminster Area Board was allocated £21,870.00

4.2. The Warminster Area Board Youth Funding balance for 2016/17 is £21,870.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £21,043.12

5. LYN report

A Local Youth Network Management Meeting has been arranged for Tuesday 1st November 2016 where the application from Bowman of Warminster will be considered and recommendation made during the Area Board meeting on the 3rd November 2016

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 343	Bowman of Warminster	13-19 free Archery Sessions	£826.88
Project description Short paragraph description of the project: To allow 13 to 19 including young people with disabilities and with special educational needs to experience archery for free. This will be a taster sessions to help to promote the sport			
Recommendation of the Local Youth Network Management Group . At the time of this report the Local Youth Network Management Group had not yet met to consider the application from Bowman of Warminster. Meeting has been scheduled for 1 st November 2016. The outcome of the meeting will be reported back to the members of the Area Board by the LYF.			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP

NOTES OF THE WARMINSTER COMMUNITY AREA TRANSPORT GROUP MEETING HELD ON 27 SEPTEMBER 2016 AT WARMINSTER CIVIC CENTRE.

2 Note Tracker

If you have any questions about the attached Note Tracker please contact:

Martin Rose (Principal Engineer)

direct line: 01225 713476

e-mail: martin.rose@wiltshire.gov.uk

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Cllr Andrew Davis (Chair); Barry Ricketts (Chitterne P.C.); Jacqui Abbott (Wiltshire Council); Denise Nott (Wiltshire Council); Philip Dale (Heytesbury, Imber and Knook P.C.); Ann Perry (Heytesbury, Imber and Knook P.C.); Spencer Drinkwater (Wiltshire Council); Sarah Jeffries (Maiden Bradley & Horningsham P.C.); Len Turner (Warminster & Villages Community Partnership); Cllr Sue Fraser (Warminster Town Council); Simon Jasper (Corsley P.C.); Cll Paul Macdonald (Warminster Town Council)		
	Apologies:	Phil Jefferson (Chapmanslade Parish Council); Mike Lucas (Chitterne Parish Council); Keith Muston. Heather Abernathie (HA)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Warminster Area Board on 30 th June 2016. The Link can be found at: Warminster Area Board Minutes 30th June 2016		

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	Financial Position			
		The current balance for the Warminster CATG for 2016-17 up to the 24 th August 2016 is £16,967.53	See sheet attached. Funds include commitments carried forward from last year. Remaining budget is £16,967.53	MR
4.	Update on Top 5 Priority Schemes			
a)	High Street / Portway junction - Bollards / barrier	<p>Funding agreed of £3,900 at AB July 2015. No contribution from WTC.</p> <p>MR - Issue with underground services. To be discussed with Warminster Town Council.</p> <p>MR update 23/5/16 Scheme agreed with WTC. Order issued to Ringway. Awaiting implementation.</p>	(Priority 1) Works to commence on 10 th October for 3 days (restricted working – 3 way lights) Additional costs likely due to complications with underground services. To be removed from Tracker once work is complete.	MR
b)	3954 / 4185 The Close	<p>Agreed as Priority 1 scheme at 09/09/15 meeting.</p> <p>3954 - Issue relates to accessibility by elderly residents of Kyneston Court who are having difficulty using frames and mobility scooters because of the camber of the pavements. Commercial bins left out for long periods of time and blocking the pavement which is narrow</p> <p>4185- Issues relates to large delivery vehicles which are offloading opposite Prestbury Sports Bar . Large vehicles squeeze past encroaching over the double yellow lines and coming within centimetres of the corner of property. Concern that damage will occur</p>	(Priority 1) Design options limited given lack of available space. Warminster TC have arranged site meeting for 14 th October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close.	MR

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>MR – Site visit undertaken and outline options under consideration. Topo survey maybe required to enable further design options to be considered.</p> <p>Top Survey agreed. Approx £1300. TBC Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey received. Design options to be prepared for consideration of CATG group.</p>	<p>See email dated 15th Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out</p>	
c)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, & safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing & lining improvements & raise roundabout agreed. Approx £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p>	<p>(Priority 1)</p> <p>Design complete and issued to WTC for the 19th August for comment. To be presented to members at 3rd October meeting. If ok, will programme for installation.</p>	MR
d)	4214 Geys Hill Passing Bay	<p>Agreed as Priority 1 scheme at 09/09/15 meeting</p> <p>MR - Works remain un programmed due to requirement for road closure on Geys Hill. To be discussed with Longleat Caravan Centre and parish council.</p> <p>Works Likely to take after 1 April. MR to discuss temp road closure issues and timing with Caravan club and Longleat. Simon Jasper to provide contact details to MR.</p> <p>MR update 23/5/16. Construction date not yet agreed with both Ringway. Caravan Club prefer Mid Jan 2017. Likely final quarter of the 2015-16 (Dec - March). Discussions with other</p>	<p>(Priority 1)</p> <p>MR update 15/09/16 - Temp road closure booked for the 8th -17th February 2017. Discussion with Longleat estates have taken place. Discussion with local landowners to be undertaken in due course.</p>	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		parties ongoing.		
e)				
f)	Pound Street / The Maltings	<p>Agreed as Priority 1 scheme at 09/09/15 meeting</p> <p>No wating 8am-6pm Mon - Fri Gone through Waminster town development with contribution £833 agreed. Maltings contribute £833</p> <p>MR – no objections to formal advert. Work order issued and awaiting implementation.</p> <p>MR update 23/5/16 – Intial delay due to lack of lining works by BBLP. Works now programmed for week commencing 23/05/16</p>	<p>Priority 1. Works now complete.</p> <p>To be removed from Tracker document</p>	MR
g)	3146 / 4263 Imber Road	<p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p>	<p>Priority 1. Locations for 2 no. metro-counts agreed. Metro counts commencing 26th September for 1 week. Delayed due to school holidays and overall heavy demand.</p>	MR

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WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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h)	4226 Townsend Chitterne	<p>Speeding concerns. MR - Please Note 3 no. Metrocounts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p>	<p>Priority 1. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85th % ile = 30.6mph Northbound AV = 29.3mph 85th % ile. 34mph</p>	MR
5. Other highway Issues under consideration				
a)	<p>4089 Woodcock Road</p> <p>Also see issue 3839</p>	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative</p>	<p>Issue on hold pending Kingown school travel plan update.</p>	
b)	4031 Chapel Street	<p>Waiting restriction request. JA to issue WR1 form to requester. HA to take issue to Town development committee.</p> <p>WR1 form requested</p>	<p>WR2 form received. Jamie Mundy dealing with request. To be removed from tracker document</p>	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Pages 6/8	c)	3949 Hillwood Lane, Warminster (see also issue 4261)	<p>Request for removal of highway verge and construction of parking places. CATG unable to fund. WC will not dedicate verge into private ownership. Issue raised again under 4261 01/10/2015. MR to seek definitive advice from Land team / planning.</p> <p>MR update 23/5/16. Advice received on how best to progress from Alan Creedy and this has been reported back to requester.</p>	Update provided to requester on the 6/6/16. No response to date. To be removed from tracker document	
	d)	3753 Chitterne topo survey	Topo survey undertaken in advance of traffic calming options being considered. Currently on hold	Issue on hold. To stay on system.	
	e)	3873 Chain Lane / Smallbrook Road	With Town Council	To be considered by town development committee	HA
	f)	4384 Copheap Lane	<p>Parking restriction request. Re. layby by a post box in Copheap Lane. Over the last 12 months residents of a nearby estate have been parking in it permanently. Copheap lane is very busy and the layby offers the only opportunity to safely park while using the post box. Suggestion made is that parking in the layby be restricted to 5 mins only.</p> <p>WR1 form requested</p>	<p>No WR2 form received to date from WTC</p> <p>To remain on Tracker.</p>	HA
	g)	4324 Bishopstrow	<p>Ongoing speeding concerns. Request for traffic calming measures.</p> <p>Jislon poles to be installed to prevent cars mounting pavement. Approx £1500. Parish meeting to pay 25% Allocated as</p>	<p>Bollard scheme complete. Issue to Leave on tracker system. Discussions ongoing Possible community Speed watch scheme.</p>	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>PRIORITY 2 scheme.</p> <p>MR update 23/5/16. Scheme brought forward at request of chair.Reduced contribution agreed. Implementation due 31/05/16</p>	<p>Re-surfacing is not currently programmed in current financial year. PC to request 'MyWilts' App to report.</p>	
h)	4270 Grovelands Way	<p>Bus shelter request.</p> <p>Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council.</p> <p>On hold</p>	<p>On hold pending status of no. 53 bus route. Leave on tracker.</p>	MR
i)	4261 Hillwood Lane	<p>See previous issue 3949.</p>	<p>As above</p>	
j)	4020 Codford	<p>New Finger Post Codford.</p> <p>MR to provide latest cost. Parish Council 25%. Allocated as a Priority 2 scheme.</p> <p>MR update 23/5/16. Scheme brought forward at request of chair. Order placed Feb, awaiting delivery and installation.</p>	<p>Scheme complete. To be removed from tracker</p>	MR
k)	3611 Chapmanslade, High Street	<p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC</p>	<p>Meeting held with J House in August to discuss options for improvement.</p> <p>Topo survey recommended; Costs of £2,050.00 + vat. To be discussed with PC</p>	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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l)	4584 Newport	Request for White Lines to be extended-junct of Newport Portway. Request by WTC	Priority 1 scheme. Drawing issued to WTC and approved 19/7/16. With MJS for implementation. Issue to be removed from tracker once complete.	
m)	4581 Hillwood Lane	Request for New Sign to limit HGV access.	WTC do not support request. Close issue and remove from tracker	
n)	4539 / 4525 Portway Warminster	Request for residents parking scheme	WTC do not support request. Close issue and remove from tracker	
o)	4538 Boreham Fields	Request for review of parking arrangements outside retail units	MR to email options to Town Council for further discussion on way forward	
p)	4537 West Street	Problems with HGV's mounting pavement, concerns re. speed	Site meeting between WTC / WC and local residents to be arranged.	
6. New issues submitted since previous meeting.				
q)	4838 Portway	Concern relating to speed of vehicles on portway between Gorge St and The Close and larger vehicles mounting the kerb.	Priority 2 issue - Metro count to be undertaken in first instance	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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r)	4829 Heytesbury Tytherington Road	Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx 200 yds	Allocated as Priority 1 scheme. To be implemented at same time as issue 4809. Toal Cost Approx £3500. (25% contribution from PC TBC £875) Area Board 3 November to confirm £2,625
s)	4827 Sturford Lane, Corsley	Request relates to improving visibility and safety for those exiting from Sturford Lane onto the A362	Allocated as Priority 1. Total cost £1380 (25% contribution from PC TBC(£345) Area Board 3 November to confirm £1,035
t)	4812 West St – Luxfield Road	Speeding concerns West St* - Request for metrocount on West street between Luxfield Road and Woodland Road (*please note this is actually Victoria Road)	SDR requested 15/09/16
u)	4809 Park Street / Park lane , Heytesbury .	Request to extend 30mph limit to cover park Lane / Mill Lane due to concerns over speeding traffic.	Allocated as Priority 1 scheme. To be implemented at same time as issue 4829
v)	4806 Woodcock Road	Concerns over speeding vehicles between Imber road and Woodcock Park junction.	Refer to items 4089 / 3939 above. No further action until Kingdown School update travel plan
w)	4694 Bath Road Warminster	Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.	Meeting to be arranged with Bill Parks, HA & MR to discuss
x)	Warminster ad-hoc lining works	Adhoc lining works in Warminster Area. Sites to be confirmed.	
7.	Confirmation of Priority 1 Schemes		
	a) 3954 / 4185 The Close b) 4071 Victoria Road / Masefield Road c) 4214 Geys Hill Passing Bay d) 3146 / 4263 Imber Road e) 4827 Sturford Lane Corsley – Area Board 3 November f) 4829 / 4809 Hetesbury Speed Limit changes – Area Board 3 November		

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	Any Other Business:	Horningsham PC concern over increase in Center Parcs lodges. Ensure Cllrs know about this.
9.	Date of Next Meeting:	Tuesday 6 December 2016 10am until 12 noon; Warminster Civic Centre

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£13,632.53**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Warminster CATG

BUDGET 2016-17	£15,226.00	CATG ALLOCATION 2016-17
	£25,796.52	2015-16 underspend
Contributions	£400.00	Chitterne PC contribution to topo
	£833.33	WTC contributon to Pound St.
	£833.33	Maltings Contribution to Pound St.
	£350.00	Warminster TC the Close topo survey
	£150.00	Bishopstrow JIS poles TBC
	£150.00	Codford finger post TBC
	£1,825.00	Warminster TC for Masefield Road rbt TBC
	£875.00	Heytesbury PC - Speed limit changes
	£345.00	Corsely PC -Sturford Lane
Total Budget 2016-17	£46,784.18	

Commitments carried forward previous years

Portway Lane / High St Junction Bollards / Footway work	£3,900.00	Estimate
Geys Hill - Passing Bay	£4,500.00	Estimate
C274 - 30mph speed Limit Assessment /Legal	£2,500.00	Final
Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln)	£2,500.00	Estimate

2016-17 schemes

Bishopstrow JIS poles	£1,716.24	Final
Codford Finger post	£729.23	Final
Speed limit implementation C274 & C275	£1,946.18	Final
Victoria Road Masefield road rbt improvements	£7,300.00	Estimate
The Close Warminster Topo survey	£1,680.00	Final
Portway / Newport road markings at junction.	£1,500.00	
Knook A36/B390 junction road markings	£0.00	
Ad-hoc Lining works Warminster Area	£0.00	
Warminster Boreham Fields parking review by shop.	£0.00	
Stuurford Lane Corsley - Signing & Lining works	£1,380.00	
Heytesbury Speed Limit changes - Park Lane / Tytherington Road	£3,500.00	
Total commitment 2016-17	£33,151.65	

Remaining Budget 2016-17 **£13,632.53**

Complete Schemes

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Health and Wellbeing Report to Area Board 3 November 2016

Purpose of the Report:

1. To update the Area Board regarding the Health and Wellbeing sub-group
2. To seek confirmation of the Carers' Champion, Bernice Robbins.
3. To seek approval for £988 for the Health and Wellbeing Co-ordinator role.
This role will be hosted by the Community Area Partnership.

1. Background & update

Warminster Health and Wellbeing Group has been established through the Area Board to:

- Act as a local forum to facilitate the co-ordination of local health and wellbeing services
- Represent the views of the older community & other vulnerable groups to the Area Board
- Work with Commissioners to steer and develop services
- Make best use of existing community capacity
- Identify opportunities to lever in other funds
- Tackle isolation and ensure inclusion
- Improve wellbeing and community resilience

Cllr Keith Humphries has been appointed the Area Board representative on the group.

The group consists of a management steering group and a wider health and wellbeing forum. The wider forum has been established from the former Health and Social Care sub group of the Community Area Partnership.

The steering group members, approved by the Area Board are:

Cllr Keith Humphries

Len Turner (Warminster and Villages Community Partnership)

Rosie Elliot (Multiple Sclerosis Society)

Francis Bellinger (Older People's Champion)

Stephanie Stokes-Stevens

Babbs Harris (Alzheimer's Support, Wiltshire)

Jackie Mayton (Carers Support Wiltshire)

David Reeves (Patient Participation Group, Avenue Surgery)

Dr. Lindsay Kinlin (GP Avenue Surgery)

And Bernice Robbins (Carers' Champion if approved)

A number of local priorities have been identified by the group to date:

- Information and Advice
- Transport
- Loneliness and Isolation
- Dementia Action Alliance
- Minor Repairs
- Co-ordination of the local Health and Wellbeing agenda

These priorities may be further refined going forward depending on funding and resources available. There will also be a health and wellbeing table at the **Our Community Matters** event on **22 November** which will look at priorities for the Warminster area.

2. Champions

The Health and Wellbeing group is also supported by two Champions:

- Older People's Champion: Francis Bellinger
- Carer's Champion: Bernice Robbins (pending approval on 3 November)

3. Health and Wellbeing Co-ordinator

The group is recommending to the Area Board that funds of **£988** are used to fund a co-ordinator who will support the Health and Wellbeing steering group and the wider forum. The number of hours per annum will be 104 @ £9.50 gross. There is £6,700 in the Health and Wellbeing budget which is revenue funding. It is envisaged that the Community Area Partnership will host this role.

The role will include:

- Preparation of agendas, papers & notes for the Health and Wellbeing Steering Group.
- Event management for the wider forum and Health and Wellbeing events to include venues & invitations & publicity. Examples include Warminster Joint Strategic Needs Assessment; Health Fayre and support for Health and Wellbeing themed Area Board meetings.
- Support to themed project groups as and when required (e.g. transport, loneliness and isolation, information and advice etc.)
- Supporting the Health and Wellbeing Champions as required
- Work with the Community Engagement Manager in Health and Wellbeing activities & initiatives as required
- Supporting a joined-up approach to Health and Wellbeing in Warminster and the surrounding villages

Report Sponsor: Cllr Keith Humphries

Report Author: Jacqui Abbott, Community Engagement Manger

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Report to	Warminster Area Board
Date of Meeting	03/11/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applicatio for funding listed below

Applicant	Amount requested
Applicant: Wylve Coyotes Afterschool Club Project Title: Greenlight Outdoor Amenities View full application	£4005.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council’s website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

The total budget for Community Area Grants (capital) 2016 – 17 is £46,929.60. There was a roll over from 2015/16 of £4,320. To date, £19,482 has been allocated. The remaining budget is £31,767.60

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2083	Wylve Coyotes Afterschool Club	Greenlight Outdoor Amenities	£4005.00
<p>Project Description: We want to enhance our outdoor space to include a covered patio area for pushchairs and wheelchairs a Stoop for the young people to congregate in a safe place and an outdoor table tennis table which we hope will be used by all ages including the older generation.</p> <p>Input from Community Engagement Manager: The project manager, Kate Brayne, has informed me that she expects around 25% of the beneficiaries of this grant to be used by 13 – 19 year olds and 75% will be other groups including toddlers, younger children, parents and older people. One aim of this is to create intergenerational opportunities in the village. Members may wish to take this into account when considering funding options.</p>			
<p>Proposal That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Jacqui Abbott
Community Engagement Manager
01722 434344
Jacqui.Abbott@wiltshire.gov.uk

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Grant Applications for Warminster on 03/11/2016

ID	Grant Type	Project Title	Applicant	Amount Required
2083	Community Area Grant	Greenlight Outdoor Amenities	Wylve Coyotes Afterschool Club	£4005.00

ID	Grant Type	Project Title	Applicant	Amount Required
2083	Community Area Grant	Greenlight Outdoor Amenities	Wylve Coyotes Afterschool Club	£4005.00

Submitted: 03/09/2016 18:51:17

ID: 2083

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Greenlight Outdoor Amenities

6. Project summary:

We want to enhance our outdoor space to include a covered patio area for pushchairs and wheelchairs a Stoop for the young people to congregate in a safe place and an outdoor table tennis table which we hope will used by all ages including the older generation.

7. Which Area Board are you applying to?

Warminster

Electoral Division

Warminster Copheap and Wylde

8. What is the Post Code of where the project is taking place?

BA12 0PN

9. Please tell us which theme(s) your project supports:

Children & Young People

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2016

Total Income:

£63179.00

Total Expenditure:

£63172.00

Surplus/Deficit for the year:

£7.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£200.00

Why can't you fund this project from your reserves:

We have insufficient free reserves

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£8675.00		
Total required from Area Board		£4005.00		
Expenditure (Itemised £ expenditure)		Income (Itemised income)	Tick if income confirmed	£
Outdoor Ping Pong Table	550.00	Youth Club Contribution	yes	500.00
Paving	1500.00	Tuesday Cafe	yes	200.00

Materials to install table	250.00	Contribution Volunteer Labour (in kind) ^{yes}	1000.00
Covered Patio posts and roofing	1000.00	Drawing Up Plans for Landscaping (in kind)	1000.00
ping pong bats and balls	25.00	Patio from reclaimed materials	1900.00
Bins and Outdoor bench	450.00		
Smoking Shelter	1000.00		
Labour in kind	1000.00		
Eco-Patio	1900.00		
Total	£7675		£4600

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Warminster

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The outdoor facilities will be used by Tuesday Cafe our weekly coffee morning for older residents by the Youth Club and also by our Toddler Group. The covered patio area will be a place where the Cafe can sit outside on a sunny day or leave wheelchairs and mobility scooters - thus making the Cafe more accessible to people who dont currently come because of mobility issues. The Toddler Group will be able to park buggies and also sit outside for snack on nice days. The outdoor table tennis table will be used the Tuesday Cafe and by the Youth Club. Ping Pong has been proved to reduce symptoms of Dementia and improve brain function and our plan is to try to set up a local club and we certainly intend it to be a regular feature of Tuesday Cafe. The Youth Club are in need of more positive outdoor activities and they have requested table tennis in a consultation exercise we carried out. The slightly younger teens have specifically requested more structured activities in the evening sessions. The Ping Pong table will also be a valuable asset for Wylde Coyotes Afterschool Club both after school and during the school holidays - encouraging outdoor exercise and helping to oombat childhood obesity. The smoking shelter may seem an unfortunate item of expenditure but at the moment there are several sons who bring their elderly mothers along to Tuesday Cafe who can be seen furtively sneaking out of the gate for a cigarette. it would be nice if there was somewhere more official that they could go. The Youth Club too unfortunately have several members who smoke and in discussion with Jan Bowra the Youth Officer she suggested that it is better that we encourage them to stay within our environs with a dedicated shelter and a bin rather than them going off onto the neighbouring estate where they may cause noise nuisance and certainly leave litter. Currently we have approximately 15 - 20 people each week who

attend the Tuesday Cafe 12 - 16 young people who attend Youth Club and six families who attend Toddler Group.

14. How will you monitor this?

We undertake regular consultations with the Youth Club and we will monitor and record use of all of the facilities and seek the young peoples views on them. We keep records of the numbers of people who attend Tuesday Cafe and the names of families who come to Toddler Group.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is capital funding so once the features are installed they have been paid for. We will fundraise as necessary to pay for maintenance.

16. Is there anything else you think we should know about the project?

We have been gradually improving our provision at Wylde Coyotes over the last five years with a view to creating a community hub which can be enjoyed by all sectors of the village and we are very grateful to the area board for all of the financial help they have so far given us. We have also received funding from Wessex Water for our Eco-patio from reclaimed materials

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



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